

The Student Guide
to
Grand Rapids

Insert for
Calvin Seminary Students
2008-2009

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I. SEMINARY HOUSING MAINTENANCE EMERGENCIES - including nights and weekends.

Students living in seminary housing should email Tim Bruinsma at semhousing@calvinseminary.edu or the 800 number included in your housing welcome packet.

II. MEDICAL CARE

A. Emergency Procedures

1. In case of an emergency on-campus dial **33333**. In case of an emergency off-campus at seminary housing on Burton Street call **911** and also call the college security office at **526-6000** to tell them the nature of the emergency. They can send someone immediately to assist you and will assist the emergency vehicle with finding the correct apartment. Those students living at the Englewood (Stremmer) Apts. or Boerema Townhouses should call **911**.
2. If possible send someone else in your building outside to guide the emergency vehicle to the correct apartment.

B. Routine Health Care

1. Health Insurance

- a. MICHild Health Insurance (for US citizens only)
MICHild is a health insurance program for uninsured children of Michigan's working families. MICHild services are provided by many HMOs and other health care plans throughout Michigan. Call 1-888-988-6300 for more information or check their website at http://www.michigan.gov/mdch/1,1607,7-132-2943_4845_4931---.00.html
- b. Medicaid (for US citizens only – this includes US born children of international students)
Contact Family Independence Agency at 415 Franklin SE, telephone 247-6000 or on the web at www.mi.gov/dhs, click on Assistance Programs, then Medical Services, then Health Care Coverages and follow the directions.

2. Health Centers and Dental Care

- a. **Peter M. Wege Health and Learning Center** – 300 Lafayette SE, Suites 4000-42000, Grand Rapids, MI 49503. Telephone: 752-6922.
There are many family practice physicians in the area. This center at St. Mary's Hospital is a good choice.

b. **Grand Rapids Family Physicians** at 260 Jefferson Ave. SE, Grand Rapids, MI 49503. Telephone: 774-8131.

c. **Baxter Holistic Health Clinic**
Drs. Bulton, Hofman, Daining, Walen, Addy, 935 Baxter SE, 456-5310. Hours are Mon.-Fri. 9-12 noon, 1-4 p.m.
Please call the clinic to avoid waiting for a doctor and for fee amounts. Nominal fees to seminary students. They also offer reduced prices for many medications.

Children: Monday, Tuesday, Thursday, Friday from 1:00-3:00 p.m.(walk-in). For school or sports physicals you need to call for an appointment.

Adults: Call to make an appointment

Dental Clinic at Baxter: 456-5310
Every Wednesday September through May (by appointment only) - 1:00 - 4:00 p.m.

d. **Cherry Street Health Services (www.cherryhealth.org)**
Clyde W. Durham Administration Center, 540 Cherry St. SE Grand Rapids, MI 49503. Phone: (616)776-2120
Cherry Street Health Services provides various services including the following: medical care, adult & child dental services, eye exams & eyeglasses, WIC-women, infants, and children program, and an asthma program. For more information and locations check the website.

e. **Women's Health Network** 632-7283
Women's Health Network offers free mammograms and pap smears to women who qualify. Call for more information or to schedule an appointment or check their web page at:
http://www.accesskent.com/Health/HealthDepartment/Health_Promotion/Womens_Health.htm

f. **Grand Rapids Community College Dental School** 234-4237
301 Cook Academic Hall 143 Bostwick Avenue NE
Call for information and to make an appointment

4. **Dentists**

Dr. S. Bolkema	2041 Raybrook SE	949-1570
Dr. J. Eldersveld	4500 Cascade Road SE	942-8301
Dr. M. Ellens	2100 RaybrookSE	949-2941
Norman Family Dentistry	519 Ada Drive SE	676-9177
Dr. D. Vander Linde	2609 Breton Road SE	245-3205
Dr. J. Wieland	3167 Kalamazoo SE	241-2659
Oral Surgeons		
Mulder & Kintz	3300 Burton SE	942-2000

Periodontics (Gum Disease)

Dr. D. Lamberts Orthodontics (Braces)	5510 Cascade Road SE	575-8134
Scott & O'Grady	4027 Lake Drive SE	949-2100

5. **Pediatrics**

Newborns are cared for by pediatricians in the hospital and not by your family practitioner or your obstetrician. It is wise (vital) to choose your pediatrician prior to delivery. If you do not have one or know one, a pediatrician will be assigned to you by the hospital.

Hospital out-patient clinics

Addy, Daining, Garvin & Hofman*	733 Alger St. SE	243-9515
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Baxter Wholistic Health Clinic	935 Baxter SE	456-9515
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Western Michigan Pediatrics Kent County Health Dept.	710 Kenmore, Suite 110	949-6112
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For clinic locations & information check

www.accesskent.com/Health/HealthDepartment/health_clinics.htm

Note: Most "pedi" office visits will cost at least \$15 - \$20. To save money, you may use the Kent County Health Department for immunizations. You should also have a personal physician for your children's illnesses before the need arises.

IMPORTANT INFORMATION REGARDING CHILD CAR SAFETYSEATS CAN BE OBTAINED AT THIS WEB SITE:

<http://www.grandrapidsafekids.org/>

6. **Dermatology**

Marek A. Stawiski*	426 Michigan St. NE Suite 202	459-8209
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Note: Some dermatologists have multiple locations--ask when you call.

7. **Ears, Nose, Throat**

Ear, Nose & Throat Center	655 Kenmoor	575-1212
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www.entcentergr.com

ENT Consultants PLC	4880 Cascade Rd. SE	954-9300
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Jeanne Eyde*	1179 E. Paris Ave. SE	942-0380
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Thomas Spooner*	222 Fulton St. E	459-4514
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8. **Family Practice**

Bradley Clegg*	4300 Cascade Rd SE Suite 101	252-1500
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Kenneth Dudley	260 Jefferson Ave. SE	774-8131
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Susan Sevensma*	1925 Breton Rd. SE, Suite 201	252-4100
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Gerald Durfee*	1471 East Beltline	913-8620
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(Advantage Health Physician Network)

9. **Gastrointestinal Surgery and Endoscopy**

	Lonson Barr*	2000 Burton Street SE	246-6262
10.	General Surgeons		
	Dean Smith*	422 Plymouth Ave. NE	776-6035
	Health Quest Surgical PLC	900 Wealthy SE, Suite 190	458-1200
11.	Gynecology/Obstetrics		
	Anita Avery/Steven Holt/ John Hartmann*	300 Lafayette Ave. SE Suite 3200	752-6920
	Brandt/Finney/Taber	Michigan NE	942-1300
	Grand Valley Gynecologists	1900 Wealthy SE	774-0700
	West Michigan OB/GYN	221 Michigan NE, Suite 600	774-7035
9.	Internal Medicine		
	Mark Campbell*	710 Kenmoor Ave. SE, Suite 200	977-4852
	John Housekamp*	Cascade Internal Medicine 6735 Cascade Rd. SE	913-1000
	Elizabeth Way*	Wege Institute at St. Mary's Internal Medicine 300 Lafayette Ave. SE	752-6919
	Michigan Medical & Internal Medicine	1300 Michigan NE	459-8338
13.	Ophthalmology (diseases and surgery of the eye)		
	Grand Rapids Ophthalmology	750 East Beltline NE	942-1350
	Elizabeth Henry*	751 Kenmoor Ave. SE	575-8200
14.	Optometrists		
	Robert Peters	5050 Cascade Rd. SE	957-0866
	Phil Vander Lugt	426 Michigan NE	949-2600
	West MI Eye Care Assoc.*	4070 Lake Drive SE	949-8500
12.	Urology (urinary)	Hospital Out-Patient Clinics	
	Michigan Medical PC		
	Urology	4069 Lake Drive SE	774-9333
	Carothers, Maatman & Shockley*	4047 Saladin Dr. SE	956-9577
15.	Hospitals		
	Metropolitan Hospital*	5900 Byron Center Ave. SW www.metrohealth.net	252-7200
	St. Mary's Health Care*	200 Jefferson Ave. SE www.smmmc.org	752-6090
	Spectrum Health *	100 Michigan NE 1840 Wealthy SE www.spectrum-health.org	391-1774 774-7444

For information on clinics connected with these hospitals check the hospital website.

16. **Psychotherapy and Counseling**

Please see Rev. Richard Sytsma in the Dean of Students office to make arrangements to see Mr. Wierenga or Rev. Ardean Brock for female students. They have agreed to counsel Calvin Seminary students and their spouses at \$10.00 per visit.

In case of an emergency please contact one of the following;
Rev. Richard Sytsma, Dean of Students – (616)957-6016
Dr. Ronald Nydam, Professor of Pastoral Care – (616)957-6025
Ina De Moor, Assistant to the Dean of Students – (616)957-6041

***these physicians are in the Beech Street (www.beechstreet.com) or PPOM (www.ppom.com) Networks for those who have SemCare.**

III. TRANSPORTATION/AUTOMOTIVE

A. Driver’s Licenses

Please check the Secretary of State web site at: www.michigan.gov/sos and click on “Drivers’ License & State ID” then click on “Your first Michigan Driver’s License” then on “new residents”, then click on “Requirement over 18” to get the information you will need.

In order to obtain a Michigan driver’s license, you must complete a written test and a road test at the local Secretary of State’s office. The closest Secretary of State office to Calvin Seminary is located at **Centerpointe Mall, 3665 28th Street SW (363-8778)**. If you have never had a driver’s license, you must complete a mandatory training period before you apply for a license. The cost of a first time license is \$25.00.

If you are an international student here on an F-1 or a J-1 visa you must first go to the Social Security Office at 50 College Street SE to obtain a letter from them stating that you are not eligible for a Social Security Number (SSN), unless you are working on campus and have already received a SSN. Please see the handout that was given to you during international student orientation.

B. Car Insurance

- | | | |
|-----------------------|------------------------------|----------|
| 1. Allstate Insurance | 2504 ArdmoreSE | 956-6975 |
| State Farm Insurance | | |
| Kimberly Hughes Agent | 2143 Wealthy SE | 458-4994 |
| Kerr Insurance Agency | 2440 26 th St. SE | 245-1958 |

Note: For Car Repairs please see the *Student Guide to Grand Rapids and Calvin College 2008*.

IV. SHOPPING

A. Groceries

1. **Idema Food Pantry**, Calvin Seminary basement. Free food.

What is it?

The food pantry is a place where students who live below the poverty line can get food. The food pantry offers a variety of foods; fresh, frozen, canned or dried (meat, cereal, bread, vegetables and more). The food pantry is administered by two seminary groups - the student senate and the Dean of Students office and is run by the students.

Where is it?

The food pantry is located in the seminary basement.

Who can use the food pantry?

Most of the food is bought from Second Harvest Gleaners, and they stipulate that it may only be given to needy people. You are "needy" if you have a hard time affording basic necessities such as food, housing, heat, and adequate clothing for yourself and your family. If either you or your spouse works full time, you are probably not eligible to use the food pantry. Here are some income eligibility guidelines received from the Michigan Emergency Food Assistance Program:

Household Size	Annual Income	Monthly Income
1	\$15,892	\$1,325
2	\$21,479	\$1,791
3	\$27,103	\$2,255
4	\$32,653	\$2,721
5	\$38,240	\$3,188
6	\$43,827	\$3,652
7	\$49,414	\$4,118
8	\$55,001	\$4,484
Over 8	Add \$5,587	Add \$466 each

What do I have to do to use the food pantry?

The food pantry is run like a coop - everyone who receives food is expected to volunteer either in staffing it or in picking up the food. There are volunteer sign-up sheets in the food pantry. Try to volunteer about one time every other month (usually for 1½ hour shifts).

Who pays for the food?

The student senate pays for the food through student senate funds from Calvin Theological Seminary, donations from the students who used the food bank, and donations from churches and other individuals. If you use the food pantry, consider how much the items would have cost in the store, and try to make a donation - even if it is just a small one, maybe \$1.00 or \$2.00. We do need contributions to keep the food pantry operating. There are donation jars at the receptionist's desk (across from the registrar's office) and in the Idema Food Pantry. This year we hope to receive additional food from churches and food suppliers in the area.

What are the opening times?

They vary from year to year. Watch the bulletin boards in the seminary for this year's times.

2. **Aldi**, 2120 28th Street SE. Excellent prices. Cash and debit card transactions only.
3. **Save-A-Lot Food Center**, 728 – 28th St SE. 452-0363
4. **Discount Bakeries**
Butternut Bread Co., 1325 Edna S.E. 245-8292
(Check phone book for more locations.)
Sarah Lee Thrift Store, 210 28th St. SE 245-9127
5. **Food Pantries**
 - a. Eastern Avenue CRC
Neland Avenue CRC
Madison Square CRC
Oakdale Park CRC
All have food pantries. Please phone the church for details.
 - b. **City-wide programs**
Eastern Avenue CRC Food Distribution Program
The food distribution program is different from the food pantry. Needy families come to this program and choose from a large variety of fruits, vegetables and breads at a low cost. The cost will be approximately \$2.00 per bag or less, although quantities will be limited. Time is every Saturday morning from 10:00 a.m. to 11:30 p.m. The church opens at 7:00 a.m. to pick up a number. To volunteer, or for more information, call the church at 454-4888.
6. **Co-ops**
Garfield Park 241-2443
The prices are cheaper than health food stores and they carry items not available in grocery stores (soy flour, bran, etc.).
7. **Food Specials**
Food specials for the week are advertised in Monday's issue of the *Grand Rapids Press*.
Coupons are in the Sunday issue of the *Grand Rapids Press* and have also been donated to the Idema Food Pantry.
8. **Food Stamps** - 247-6000 - Family Independence Agency
9. **WIC (Women/Infants/Children) Program**
Call 1-800-262-4784, 336-3011, or www.accesskent.com/Health click on WIC, then choose the option you need.
The WIC program is a nutrition program for pregnant women, infants and young children under five. You need to make an appointment. It provides cheese, milk, cereal, juice and formula for bottle fed babies.
10. **Ethnic Grocery Stores in Grand Rapids**
 - a. Hoa Binh Oriental Foods
3761 S. Division
Wyoming MI
Phone: 452-6711

- b. Hong Kong Supermarket
Open Seven Days 9 a.m. to 9 p.m.
4242 S. Division
Kentwood MI
Phone: 406-1918
- c. Saigon Market
609 28th Street SE
Grand Rapids MI
Phone: 245-5851
- d. Lee's Oriental Market
3004 South Division
Grand Rapids MI 49548
Phone: 243-1394
- e. Mediterranean Island Foods
4301 Kalamazoo SE #7
Grand Rapids MI Phone: 281-8151
- f. Middle Eastern Market
2417 Eastern Avenue SE
Grand Rapids MI
Phone: 245-2046
- g. Supermercado Guadalajara
2106 S. Division Avenue
Grand Rapids MI
Phone: 243-5408

Both Meijer and D&W have an international food section.

B. Clothing and Furniture

1. Seminary Clothes Closet (located in the seminary basement). There is a supply of free clothing which has been donated -available all year. Feel free to have a look and take what you need. Open every day from 8:30 to 4:30.
2. In The Image, 1823 South Division, 456-6150
3. Goodwill- see the website www.goodwill.org for list of stores
4. Salvation Army Thrift Store, 1491 South Division, 452-3133
These places also have **second-hand furniture**.
5. Second Time Around, 2950 29th Street SE, 942-2660
6. New 2 You – 2929 29th Street SE Grand Rapids, 942-2929
7. See Yellow Pages under Consignment, Second Hand and Thrift Store listings.

C. Fabrics

Field's Fabrics - for store locations see www.fieldsfabrics.com

Jo-Ann Fabrics – for store locations see www.joann.com

D. Books

Baker Book House, 2768 East Paris SE	957-3110
Barnes and Noble, 3670 28th St. SE	954-2211
Calvin College Bookstore	526-6376
Eerdman's Bookstore, 2140 Oak Industrial Dr. NE	234-0532
Schuler Books and Music, 2660 28th SE	942-2561
Family Christian Stores – for store locations see www.familychristian.com	
Zondervan Publishing House, 5300 Patterson SE	698-6900

E. Appliances (Rebuilds)

Gerrit's Appliances, 2410 28 th St. SE near Byron Center Rd. www.gerritsappliances.com	532-3626
In the Image, 1837 S. Division	456-6150
Brummel's, 825 44 th St. SW & Clyde Park	534-4958

F. Telephone

For a new telephone number call AT&T at 1-800-288-2020

You will get an automated voice, answer the questions by speaking into the phone. When you are asked for your AT&T phone number respond “no AT&T phone” and go on from there.

Getting a telephone

available You must either rent or buy your own telephone. Inexpensive phones are at Meijer, Target, or Best Buy. Should you choose to rent a telephone, you can get one from an AT&T office.

Getting local telephone service

To order phone service, call AT&T at 1-800-288-2020. It's a good idea to order your phone as soon as you know your Grand Rapids address. Before calling, be sure that you have at least two valid pieces of identification such as:

- ✓ Passport
- ✓ Birth certificate
- ✓ Home country identification card
- ✓ Social security number (The number is used to check your credit history; if you do not have one, explain to the operator that you are new to the country. Provide your passport number instead.)
- ✓ U.S. driver's license or official state identification card
- ✓ Calvin Seminary student ID card

AT&T may also ask you any of these general questions:

- ✓ Your names, your date of birth and your local address.
- ✓ Have you had a prior service with SBD?

- ✓ What is your social security number? (If you don't have one, tell them the type of identification you are using and they will ask for those numbers. *Hint: it is best to use your passport.*)
- ✓ What is the name, address, and telephone number of a close family member in your home country?
- ✓ Where are you employed? (If you are not employed and if you attend classes at Calvin Seminary, tell them you are a student.)
- ✓ Who will be providing your long distance service? (You do not have to know this for sure. A lot of international students do not get long distance service – they just use calling cards.)
- ✓ Do you want your number listed in the telephone book or not? (An unlisted phone number will cost extra.)
- ✓ Is there a phone number where the company can call or leave a message?
- ✓ Do you want extra options (they will cost extra) such as *call waiting* (allows you to receive other calls while you are talking on the phone), *caller ID* (displays the name and the number of the person calling you), *voice mail* (functions like an answering machine, so people can leave you messages when you cannot answer the phone), etc.

AT&T may ask for additional information. Be prepared to fax the following to the

AT&T Customer Verification Center at the number they will give you:

- ✓ Your name
- ✓ A photocopy of your passport photo page and Social Security Card (if available).
- ✓ Statement saying you are requesting telephone service in the State of Michigan.

AT&T will use this information to verify its accounts. To request service, call at least 48 hours after you have faxed this information. Tell them you have already faxed the above information to the Customer Verification Center.

2 Once you have completed all the necessary steps in the process, the operator will tell you your telephone number and the date it will go into effect. It usually takes workdays to check references and 1-2 days to install, but it could take longer at busy times of the year.

** Remember you can change the services or plans provided by your local or long distance companies at any time, so you might want to start with the cheapest plan (e.g. no call-waiting, etc.) and then add more options later if you want them.*

Long Distance Service

Local phone service is arranged through AT&T, but long distance service is arranged separately.

Pre-paid phone cards: Most international students use pre-paid phone cards to make their long distance calls. Meijer Grocery stores, D&W and Rite-Aid in Breton Village sell these cards.

Lower Monthly Phone Bills

You may qualify for lower monthly phone bills, check <http://michigantelephone.mi.org> under *The Little Known Secret That could Slash Your Monthly Phone Bill* to find out if you qualify.

V. JOBS

- A. **Calvin Jobshop** (including Michigan Employment Security Commission)
526-6495 Spoelhof Center #370 jobs@calvin.edu
- B. **Newspaper:** Help Wanted Ads
- C. **Grand Rapids Job Corps** www.michiganworks.org 243-6877
- D. **Women's Resource Center** www.grwrc.org 458-5443
- E. **Bulletin Board in the Seminary** across from the IT office.
- F. **Internet:** www.Monster.com, careerbuilder.com

VI. SCHOOLS

- A. **Grand Rapids Christian School Association** www.gres.org 574-6370
Call for information on T.R.I.P. (Tuition Reduction Incentive Program)
Grade Schools:
 - Creston Christian 1031 Page NE 574-6500
 - Millbrook Christian 3662 Poinsettia SE 574-6000
 - Oakdale Christian 1050 Fisk SE 574-5700
 - Rockford Christian 6060 Belding Road 574-6400**Grand Rapids Christian Middle School** 1875 Rosewood SE 574-6350
High School:
 - Grand Rapids Christian High: The above grade schools feed into this high school. 2300 Plymouth Rd. SE 574-5500**Special Needs Schools:**
 - Christian Learning Center (grade school) 245-8388
www.clcnetwork.org
 - Ken-O-Sha Pre-School Handicapped Program, 819-2685
Ken-O-Sha Diagnostic Center offers all possible testing and follow-up services for infants and children.
<http://www.grps.k12.mi.us/preschool/KVA/ps.html>

B. Additional Christian Schools

The suburbs of Grand Rapids have additional Christian schools. All are listed in the city telephone directory yellow pages under "Schools".

- | | | |
|---------------------------------|--|----------|
| Calvin Christian Schools Assoc. | www.calvinchr.org | 531-2700 |
| Legacy Christian Schools | www.legacycs.org | 455-0310 |
| Potter's House | www.pottershouseschool.org | 241-5202 |
| Westside Christian | www.wsesgr.org | 453-3925 |
- C. Northpointe Christian Schools** www.npchristian.org 942-0350
- D. Grand Rapids Public Schools** 819-2685
- a. Grand Rapids Public School Preschool Programs 819-2111
www.grps.k12.mi.us/preschool
- E. Area Public School Systems** offer various community education courses ranging from craft classes to language classes. Cost is minimal.
- F. Calvin Theological Seminary** offers “visiting” classes for \$15.00 for spouses of seminarians.
- G. Christian School Tuition Assistance** for your children may be available through your local church. Check with church deacons concerning the availability of tuition assistance. Some churches have deadlines - be sure to apply right away.
Christian Day School Assistance Program at Calvin Seminary provides assistance to all full-time students enrolled in the Master of Divinity program at CTS, who intend on entering full-time, ordained ministry in the CRCNA. For additional information contact Jennifer Settergren at 616-957-6675 or jsetterg@calvinseminary.edu.
- H. National Heritage Academies in Grand Rapids.** Public school alternatives.
3850 Boadmoor Ave. SE www.heritageacademies.com 831-6309
Vista Charter Academy, 32nd and Eastern 246-6920
Walker Charter Academy, 1801 Three Mile Rd NW 785-0894
Knapp Charter Academy, 1759 Leffingwell NE 364-1100
Cross Creek Charter Academy, 7701 Kalamazoo Ave. SE 656-4000
Vanguard Charter Academy, 1620-52nd St. SW 538-3630
Ridge Park Charter Academy, 4120 Camelot Ridge Dr. SE 222-0093
- I. North Hills Classical Academy, 2777 Knapp St. NE, Grand Rapids** 365-0525

VII. INTERNATIONAL FRIENDS AND PROOFREADING PROGRAM

Calvin Seminary offers an International Friends program for international students and also a Proof Reading program to assist international students with proof reading their papers.

International students are encouraged to sign up when they register on line. They will be assigned a mentor by way of the Formation for Ministry program.

If you would like to help international students by checking their papers for correct English usage or if you are an international student who needs assistance with English with a paper you have written, please sign up when you register on line for class or email Barry Stuart, Proofreading Program Coordinator at bstuart1@calvinseminary.edu. He will be available in Office 108 (Sue Vander Laan's office) in the Student Center on Wednesdays.

VIII. ENTERTAINMENT

A. Calvin College

Calvin College offers a variety of films, concerts, play, and art exhibitions throughout the school year. These are very often free of charge or cost very little.

A schedule of these events can be found on the Calvin College web page at www.calvin.edu or call the Events Hotline - 526-6282.

B. Resources

1. *AT & T Yellow Pages*, has a listing of the arts, museums, events, etc.
2. Bulletin boards on campus.
3. *Grand Rapids Press* on Thursdays has a separate calendar of events.
4. *Grand Rapids Press*, Saturday Religion Section.
5. *Grand Rapids Press*, Sunday Entertainment Section.
6. *On The Town*, monthly magazine listing happenings around the city.
7. City of Grand Rapids web page -

<http://www.visitgrandrapids.org/visit.php>

IX. SOCIAL SECURITY NUMBERS

In order to apply for a Social Security Number (SSN) you must have a job on campus and be registered in SEVIS. (Please check the Social Security website <http://www.socialsecurity.gov/ssnumber/> - click on "international students" on the left side of the screen for information regarding SSN's for international students.)

We cannot register you in SEVIS until you are officially registered as a student at Calvin Seminary. You can go in person to the Office of the Social Security Administration, 50 College Street SE, phone 742-2373. However, in September Social Security personnel will be available on Calvin's campus to issue social security numbers only to those who have on-campus employment. The date and time will be sent to you in an email message. You will need to bring the following documents with you when you apply either here on campus or at 50 College Street:

- A completed Form SS-5, Application for a Social Security Card (you can download this form on line from the Social Security website at <http://www.socialsecurity.gov/online/forms.html>)

- Your SEVIS Form I-20 or Form DS-2019 showing your entry stamp;
- Form I-94;
- At least two documents that establish your age and identity including a passport and one additional document establishing identity (please check the web site for other forms of identity that are acceptable);
- Proof of employment authorization;
 - If you work for Calvin College** Karen Hollebeek, Employment Manager in Human Resources will write a letter for you which you must take along to apply for a SSN.
 - If you work for Calvin Seminary** you will need:
- A letter on Calvin Theological Seminary letterhead (please ask Jim Lakin, Plant Director or Ina De Moor in the Dean of Students office) including the following:
 - identity of student employee
 - nature of job the student is, or will be, engaged in
 - anticipated or actual employment start date
 - number of hours the student is expected to work
 - employer identification number (EIN)
 - employer contact information, including the telephone number and the name of the student's immediate supervisor
 - original signature and signatory's title
 - date
 - a student who will receive or who is receiving a fellowship or assistantship in exchange for teaching or other services may present his or her letter of award or acceptance, if it outlines the stipulations of the work portion of the fellowship or assistantship.

This letter must be signed by either Ina De Moor or Richard Sytsma and your employer here at Calvin Seminary.

For tax purposes here in the USA, you will need either a SSN or else a US Federal ID number. Applications (W-7 form) for these ID numbers can be obtained on the web at www.irs.gov. (If you are married and Canadian, Japanese, or Korean, your wife and children will also need an ID # for income tax purposes. No other countries may claim dependants.) This W-7 form needs to be sent in along with your tax return in the spring.

Only J-2 dependents who have received an Employment Authorization Document are eligible to apply for a SSN. F-2 dependents may not apply for a SSN.

NOTE: All international students who work here or receive any amount of scholarship money, tuition rebate, or housing allowance from the seminary **MUST** file income taxes here in the USA and must have either a SSN or a Federal ID Number.

Also, for income tax purposes please keep ALL text book receipts and records of gifts to U.S. charities. If you are Canadian you should also retain moving expense information for Canadian taxes.

Social Security Cards for Family Members

Only J-2 dependents who have received an Employment Authorization Document are eligible to apply for a social security number.

X. IMMIGRATION AND U.S.A. LEGAL STATUS

All international spouses of American citizens are eligible for permanent residency status. To get information and the correct forms you should check the United States Citizenship and Immigration Services website at www.uscis.gov and click on “immigration forms” at the top. Anyone needing assistance in this process or anyone wondering if they're eligible should contact the Dean of Students and International Student Advisor.

XI. LOCAL CHURCHES

Please see the Student *Guide to Grand Rapids and Calvin College 2008* on the Calvin College website for an extensive list of local churches or check the AT & T Yellowpages.

XII. LOCAL CHURCHES USING LANGUAGES OTHER THAN ENGLISH

1. Grand Rapids Chinese Church
2700 Fulton St. E.
Grand Rapids MI 49606
Telephone: (616)241-0515
<http://www.ypsort.com/info/mi/4103227/>
<http://www.immanuel.net/sites/grccc/>
2. Korean Grace Christian Reformed Church
1970 Jefferson Ave. SE
Grand Rapids, MI 49507
Telephone: (616)452-3669
3. Hahn-In Christian Reformed Church
2445 28th Street SW
Wyoming MI 49509
Telephone: (616)532-2112
www.hahninchurch.org
4. Korean New Hope Assembly of God Church
647 Jesse NE
Grand Rapids MI 49505
Telephone: (616)365-0559

5. Church of All Nations United Methodist
4275 Shaffer SE
Kentwood MI 49512
Telephone: (616)554-4969

- <http://www.churchallnations.org/>
6. Korean Christian Reformed Church of Grand Rapids
2445 28th Street SW
Wyoming, MI 49509
Telephone: (616)532-2112
 7. Cambodian Fellowship Christian Reformed Church
1 Grave Place
Holland MI 49423
Telephone: (616)392-1014
Evangelist: Socheth Na
cfercholland@gmail.com
 8. Comunidad Cristiana: Vida Nueva CRC
167 West 20th Street
Holland MI 49423
Telephone: (616)516-9209 or (616)510-6174
Minister: Enrique Gomez
 9. Lao Community Christian Reformed Church
940 Royce Avenue
Holland MI 49423
Telephone (616)546-9094
laocrcl2@yahoo.com
 10. Mision Rey de Reyes Christian Reformed Church
635 Riley St
Holland MI 49424
Telephone: (616)990-4341
Evangelist: Florencio R. Lopez
lopezmission@sbcglobal.net
 11. Emanuel Hispanic Christian Reformed Church
1265 36th Street SW
Wyoming MI 49509
Telephone: (616)534-3836
Minister: Carlos Tapanes
cctapanes@sbcglobal.net
 12. Vietnamese Reformed Christian Church
1881 52nd Street SE
Kentwood, MI 49508
Telephone: (616)455-5050
Minister: Lap Duong lap.duong@sbcglobal.net

 13. Vietnamese United Methodist Church
212 Bellevue SE
Grand Rapids MI 49548
Telephone: 534-4948 ldoung@iserv.net
 14. Hmong Christian Reformed Church

902 E. Saginaw Highway

Grand Ledge MI 48837

Telephone: (517)627-3399

Evangelist: NengHoua Vang www.hmongcrc.org

15. Grand Rapids Japanese Christian Fellowship (meets at First Evangelical Free Church on the 4th Sunday of the month at 3:00 p.m.)

2077 East Paris SE

Grand Rapids MI

Telephone: (616)887-5508

16. Kalamazoo Chinese Christian Church

5334 Parkview Ave.

Kalamazoo, MI 49009

(269)375-0196

<http://kccc.immanuel.net/sites/kccc/>

17. Hungarian Reformed Church

803 Mills Street

Kalamazoo, MI 49001

269-343-2246

http://www.hrfa.org/index.php?option=com_content&task=view&id=59&Itemid=74

(G:/SueVanderLaan/Student Guide to Grand Rapids Seminary Insert)